

**CAFAM - TECH NOTES NO 14**  
**02 FEB 2003** REV ISSUED 29/AUG/17

**LABEL PRINTING IN CAFAM**

**1. Introduction**

The label format supplied with CAFAM have been designed around the Zebra GK420T Printer. It is this printer that we used for the layout and stationery (See below for details of Printer).

You can, of course, choose to use any other label printer but you will need to modify the Label Format to suit the Printer you are using

**2. How to....**

1. Go to UTILITIES > ALTER FORMS & LABELS.
2. Click OK on the next screen presuming you have a Back-up
3. Menu No 10 & 11 are the Labels Layout. When these are presented  
Click On "Report" > "Page Layout" > "Print Set-up"
4. Select on the Panel the printer you will be using including the Paper Size. You may need to alter the length of the Page layout by sliding the "slider" measure on the LH side of the form to suit your label size
5. Save your new label layout (Click File > Save)
6. Repeat this process for any other labels you will be using

Note: The actual Text on the Label (Headings and fields) can be moved around, edited or deleted to suit. Click on each "object" and use the Keyboard Arrow keys to move any item, or the Delete key to permanently remove the object

**FINALLY....**

We would recommend you consider using a dedicated label Printer for best results from CAFAM including the print of Bar-Codes. We have used an industry standard format of 4.25" x 3.00" for the label size and provided your installed Label Printer has a Windows Driver with full Bar-Code fonts, you should be able to print good quality Labels.

**SEE ALSO...**

1. **"TechNote No 25- Cafam Additional BarCode Fonts Needed"** for details on BarCode Fonts that are included and form part of the CAFAM files
2. **"TechNote No 30 - Label Printing with mixed Window versions and Terminal Services"** on how to set up Templates on a Network where there is a mix of versions of Windows and on Terminal Server connections

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Zebra GK420t – Compact Thermal Transfer Desktop Label Printer  
LABEL SAMPLE

**SERVICEABLE**

P/no   
066-04031-1122  
Received as  
KLN-90B GPS Bin INST2C  
GRN K00885 Qty 1 EA  
S/No 29269 S/life n/a  
  
Supp SOUTHEAS Cond OH  
15/11/2010

Zenner (Evaluation)  
9 Costells Meadow, Westerham, Kent TN16 1BL