

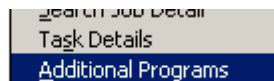
## SETTING LABOUR RATE

1. Go to UTILITIES > CONTROL FILES and set the Default Labour Rates e.g. £62 from this screen.

[illegible]

You will need to escape from all the preceding screens (around 14 ESC's) to get to the above

2. Go to JOB CONTROL > ADDITIONAL PROGRAMS > UPDATE LABOUR RATE



## GET LABOUR RATES

This Menu will populate Labour Rates into the Customer and open Work Orders files  
The default table will be prompted if you select this as your chosen option. This will then be used to match and update relevant Job Nos.

- ☐ Overwrite Job No. with Individual Customer defined rates
- ☐ Overwrite both Customer and Job No. with default file Rates
- ☐ Populate Customer \_Job No. that have Zero values with default file rates
- ☒ Overwrite just Customer accounts with default file Rates

**Note: Use the Third Option so that the past is untouched or the Fourth if applying new labour rates to the program**

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- The screenshot shows the CAFAM System software interface. The main window has a menu bar with options: File, Edit, Run, Help. Below the menu bar, there's a status bar showing 'Zemmer (Evaluation)', 'CAFAM System-Main Menu', 'JD-', and 'Network: Y 11/05/2007'. The main menu includes 'Stores', 'Act Rec', 'FIT Times', 'Time/Job', 'Billing', 'Utilities', 'Customer menu', and 'Exit'. The 'Billing' menu is open, showing options like 'Pre-Invoice Info', 'W.I.P. & Cost of Sales', 'Just Close Jobs', 'Send Back Bill', 'Customer Add/Edit', 'Supplier Add/Edit', and 'Print Reports'. A 'CUSTOMER DETAILS' dialog box is open, displaying information for 'ADL AVIA'. The dialog box has a 'Currency' field set to 'STG'. The 'ACCOUNT' field is 'ADL AVIA'. The 'Name' field is 'ADL Aviation'. The 'Address' field is '123 Main Road, Somewhere Town, Noplace HB23 1QA'. The 'Tel' field is '01234-121111'. The 'Fax' field is '01234-891111'. The 'email' field is 'ME@ADLAVIATION.NET'. The 'Contact' field is 'F Bloggs'. The 'Comment' field is empty. The 'Country' field is 'DE'. The 'VAT No' field is empty. The 'End Use' field is empty. The 'Disc Cod' field is empty. The 'Cr Limit' field is '2000'. The 'Expires on' field is '31/12/2099'. The 'Payat Texas' field is 'A'. The 'File Ref' field is '0009'. The dialog box has a footer with buttons: 'Exit', 'Edit', 'Delete', 'Label', 'Memos', 'Ship-to', 'LabRate', 'Prev', and 'Next'. A black arrow points to the 'LabRate' button.

The screenshot shows the CAFAM System Main Menu with the 'Billing' option selected. A 'CUSTOMER DETAILS' window is open, displaying information for 'ADL AVIA'. The window includes fields for Name, Address, Tel, Fax, email, Contact, Comment, Country, VAT No, End Use, Disc Cod, and Cr Limit. The 'LABOUR RATE BY DEPARTMENT' table is also visible, showing rates for Normal and Overtime work.

Dept	Normal	Overtime
1	25.00	35.00
2	0.00	0.00
3	0.00	0.00
4	0.00	0.00
5	0.00	0.00
6	0.00	0.00
7	0.00	0.00

4. Now when opening a Job Number, CAFAM will prompt charge-out rate as pre-defined for the Customer. Change if different for the Job in question e.g. away from base charge etc

Job No	048987/HA	Acft	G-NOSS	Start Date	29/01/2009
Account	BANAVIA	Status	JOB OPEN	End Date	01/02/2009
Customer	Banavia Airline	Labour Rates	PerFile	0.00	Edit
Cust O/n		Cert	WSHEET	Fixed Price	
Details	EXCESS PLAY IN NWS SYSTEM	Parts Disc Code		Project ID	
Our Ref		Validate Task ?	Y	Est. Hrs Reqd ?	N
P/No		Date Closed			
Desc					
S/No					

to w/shop

Dept	Normal	Overtime	Dept	Normal	Overtime
ME	49.50	60.50	AV	56.00	69.00
TR	30.00	41.00	QA	30.00	41.00
ND	50.00	75.00	ST	30.00	41.00

Job No	048987/HA	Acft	G-NOSS	Start Date	29/01/2009
Account	BANAVIA	Status	JOB OPEN	End Date	01/02/2009
Customer	Banavia Airline	Labour Rates		Fixed Price	0.00
Cust O/n		Cert	WSHEET	Parts Disc Code	
Details	EXCESS PLAY IN NWS SYSTEM				
Our Ref					
P/No					
Desc					
S/No					

LABOUR RATE BY DEPARTMENT

Dept	Normal	Overtime
	75.00	75.00
	0.00	0.00
	0.00	0.00
	0.00	0.00
	0.00	0.00
	0.00	0.00

OK Cancel

CHANGE LABOUR RATE TO SUIT JOB BEING OPENED/EDITED

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