

**-Dealing Rotable P/No changes**

## DEALING WITH ROTABLE PART NUMBER CHANGE

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This subject is a difficult one to deal with. On the one hand you can set CAFAM to make a change to Part Number during the BOOK IN TO STOCK process. Doing this takes care of the change in number directly but leaves you with no connection to the previous number and as a consequence the "story" is lost.

If you have a change in a Part Number as a result of Rotable repair and upgrade in Mod status, then we would recommend the following procedure:

1. Go back to the Purchase Order - Placing Orders and re-enter the original PO number.
2. CAFAM will prompt if you want to add to the Order. Respond "Y" and add the new Part Number to this old order.
3. Then do an Edit/Cancel on the Order and cancel the old part number line in the Purchase Order
4. During the Cancel process, accept the prompt "Write to Scrap File" and enter "Part No. Changed to XXXXX" in the comments box for the Rotable
5. You are now left with the new Part Number which you can book into stores with "story" on the old number for the P/no change always present in the system

NOTE: Do NOT Delete the Purchase Order BEFORE adding the new line. If you delete the line, you will not be able to add to the PO. We would recommend you cancel the line because the Purchase Order History will show both lines - Old Part number with QTY ORD and RECV as Zero and the new Part Number with QTY ORD and RECV as 1. You could use the Comment Box during the "Add to the PO" to write up the explanation of the Part Number change i.e. a Service Bulletin applied, etc.

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See Also: -NONE-