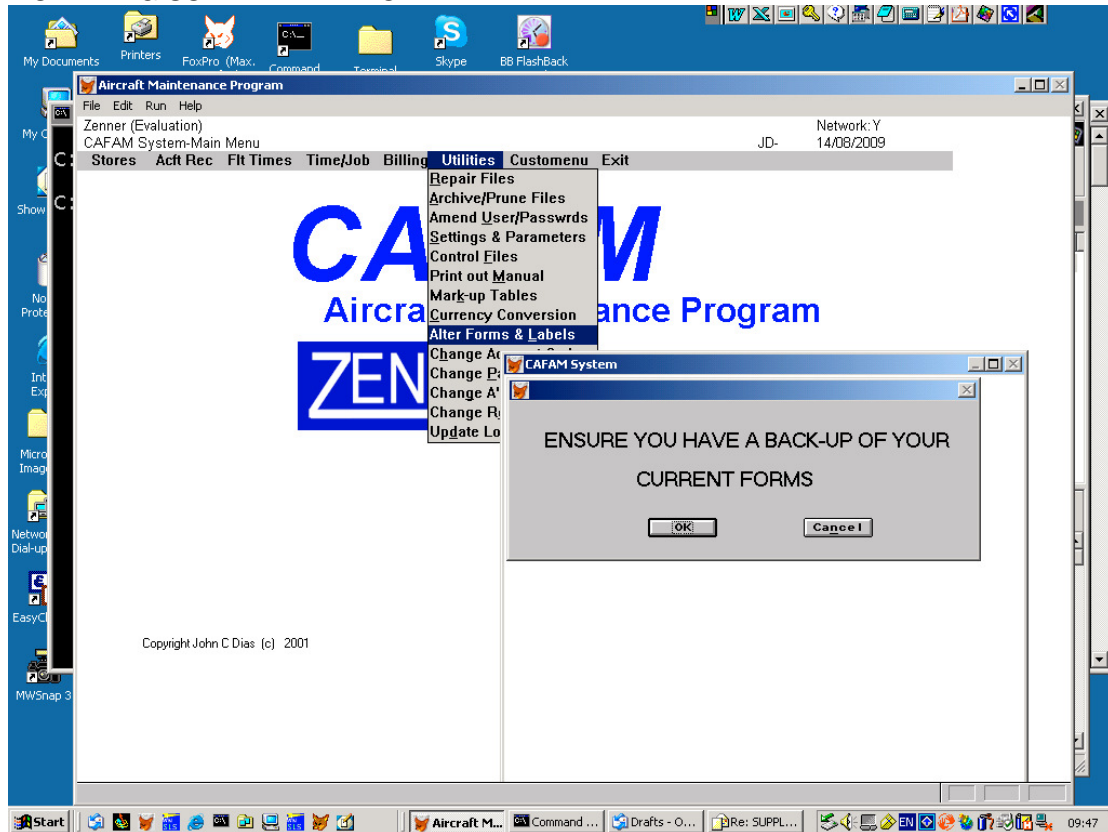
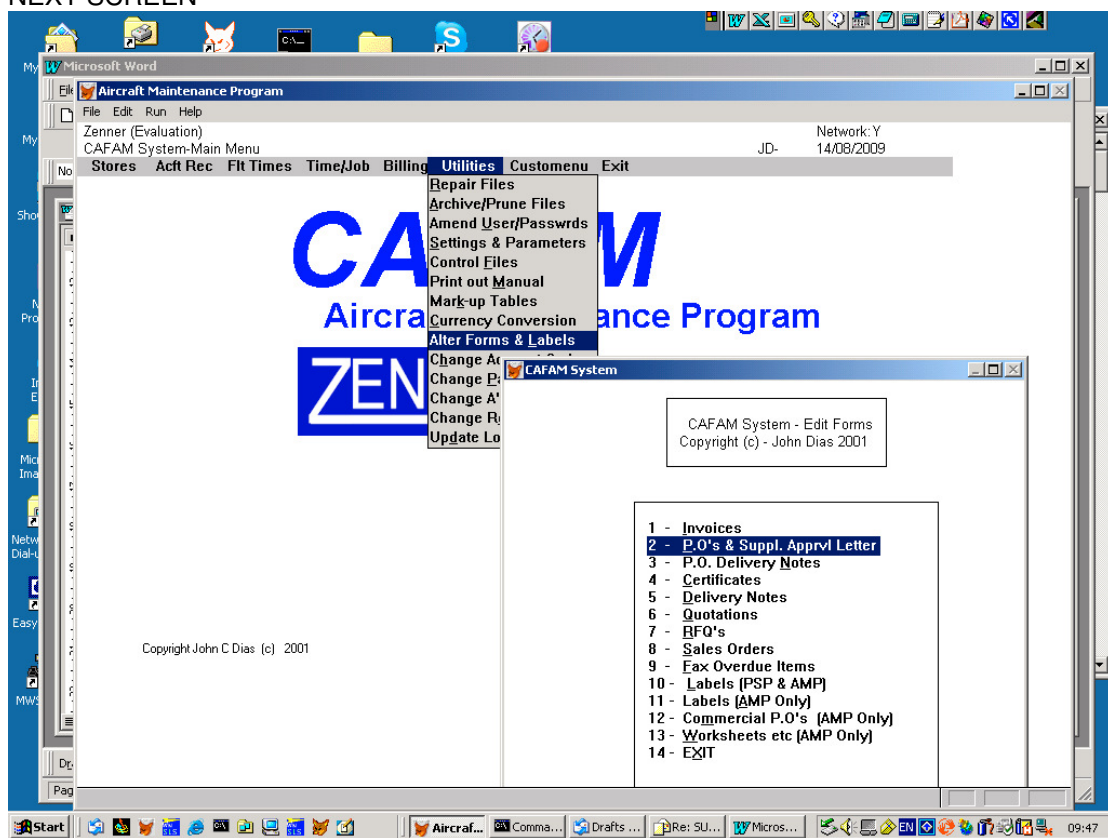


## MODIFYING SUPPLIER APPROVAL LETTER



## NEXT SCREEN



# ACTUAL LETTER TEMPLATE

Microsoft Word

Aircraft Maintenance Program - rv\_altrw.lrx

File Edit Run Help Object Report

0 1 2 3 4 5 6 7 8

0 1

DATE()

Page Header

Attn: The Quality Manager

fname

street

town

area

Dear Sir

REF: SUPPLIERS APPROVAL RENEWAL DUE

Group Header 1:name

Detail

As a requirement of our ISO 9000 Approval we need to re-assess our suppliers annually; to this end we enclose a questionnaire.

If you are ISO 9000, JAA, FAA or CAA approved please include a copy of your certificate and scope of registration and ignore sections 3.2 to 3.8, otherwise please complete as much of the questionnaire as possible.

Thank you for your assistance.

Yours faithfully

Start

Aircraf... Comma... Drafts ... Re: SU... Micros...

09:48